



Maryland Scooter & Cycle Policy

Maryland Primary School recognises the many positive benefits of cycling and scooting to school. To make cycling a safe experience for everybody concerned, we encourage pupils to learn to ride safely through organised schemes such as Cycling Proficiency and Bikeability. The school has limited facilities to store bicycles on site. TfL (Transport for London) **promotes scooting** for primary aged children and cycling for secondary aged children.

Year 5 & Year 6 cyclists

- Cycling to school **unaccompanied** is only permitted in **Years 5 & 6**. **These cyclists need to have had proficiency training and must wear a helmet**. A copy of the certificate must be shown to the main school office. Parents/carers must grant **written permission** (see letter below, copies are available in the office). Information about how to book training with Newham Council is available at <https://www.newham.gov.uk/transport-streets/safer-healthier-streets/3>
- Cyclists must wear high visibility clothing and use bicycle lights, to **be seen by other road users**. It is the responsibility of the parents to ensure that their children are suitably equipped to ride alone.
- Children cycling to the Gurney Road entrance should use the **bike shed outside Class 12** which will be unlocked temporarily between 8:45-8:50am and 3:15-3:20pm by the caretaker. There are **spaces for 5 bikes** here. Parents should apply to the office to request a space in the cycle rack using the letter below and copies are available in the office.

Cyclists in other year groups

- Children in other year groups are allowed to cycle to school only when they are **accompanied by an adult**, however **these bikes must not be left at school** during the day as there is **limited storage space**. Parents must take the bikes home.
- No bikes are allowed to be parked at Buxton Road entrance gates. This is a dedicated scooter park.

Scooters

- Children riding scooters to school must do so on the pavement, while being mindful of pedestrians. Scooters must **not be ridden anywhere on school premises** for the safety of others. **Scooters should be left in a safe and secure position in the designated scooter areas ensuring that no exits are blocked. They should be left upright so they are not a trip hazard.**
- Electric scooters are not allowed to be driven on the pavements or on the school premises.
- Skateboards and inline skates are not allowed to be ridden on school grounds.
- **Disclaimer**
- The decision as to whether a child is competent to cycle to and from school safely rests with the parents/carer. The school has no liability for any consequences of that decision. Parents/carers are advised to take out appropriate insurance cover as the school's insurance does not cover loss or damage to bikes or scooters on site.

- All scooters and bikes are left on the premises at the owner's risk and we cannot accept responsibility for any loss or damage. We would advise parents to label scooters and bikes with the child's name.

Cycle parking space request form.

1. I would like to reserve a bike parking space in the school's cycle shed. I understand that spaces are limited and left at the owner's risk.

Child's name.....

Parent's name.....

Contact telephone number.....

Date.....

Class.....

This request needs to be given to the school office and the site supervisor will discuss the final arrangements.

2. Letter for permission to cycle alone (For Year 5 & Year 6 pupils only)

I would like to apply for a parking slot for my child's bicycle. I can confirm the following:

- I give permission for my child to cycle alone to school
- I will provide my child with the appropriate safety equipment such as high-visibility clothing, bicycle lights and cycle helmet.
- I will ensure that the bicycles my child rides to school are roadworthy and regularly maintained.
- I enclose a copy of my child's cycling proficiency certificate.

Child's name.....

Date.....

Class.....