

Rag rated Risk Assessment Children's Centre Wider reopening April 2021 conducted by Maryland

Area	Risks	RAG before	Measures in place to reduce the risk	RAG after	Responsible for control
Premises	<ul style="list-style-type: none"> ● Spread of virus through high contact areas/shared spaces ● Spread of virus through lack of ventilation 		<ul style="list-style-type: none"> ● Maryland CC is a large single storey stand-alone building with 2.6 staff, each member of staff has their own desk/work station, with 5 rooms, 4 sets of toilets - staff are able to socially distance effectively due to sq M of space available ● Consists of a front office (previously been used by 4 members of staff now by 2.6) as well as individual separate office for FGCC Deputy Coordinator ● Daily deep cleaning of centre including increased regime throughout day if and when rooms in centre (separate to office) are needed to be used eg. surfaces are cleaned between sessions ● High screen fitted at front office to prevent transportation of droplets/saliva when speaking with users ● Staff toilets are used by MCC staff, the disabled toilet facilities are used by users, all of which are cleaned frequently - access to soap is available. Only 1 staff/user using the designated toilet facilities at a time. ● Only 1 adult should use kitchen facilities at any one time. Disinfectant wipes available for shared equipment eg fridge handle. Also deep cleaned daily. ● Large windows and external doors fitted in the centre to allow for appropriate levels of ventilation, aim for 1 window to be open at all times or open all periodically to create burst of fresh air ● Not use AC if the same air travels between multiple rooms (not applicable to Maryland CC units), fine to use 		
Entering, exiting, travelling/ moving	<ul style="list-style-type: none"> ● Sharing space at close proximity in communal areas eg. reception 		<ul style="list-style-type: none"> ● Office spaces are separate to service/education delivery rooms ● Timings of sessions and use of rooms is carefully planned to reduce opportunities for corridor space to be used at the same time as another bubble 		

	area/corridor		<ul style="list-style-type: none"> Combining the points above with the fact that the Maryland staffing structure is small (less foot flow), staff are able to use corridors as and when needed whilst socially distancing effectively without the need for a mask Staff are also not required to wear masks for indoor activities, if social distancing can be maintained and another sufficient risk control measure is in place such as ensuring ventilation and regular washing of hands. Staff may however choose to face coverings in sessions if they wish to. For guests attending the site for support groups – masks should be worn: <ul style="list-style-type: none"> -Upon arrival to reception area -Whilst moving through communal areas such as corridors -In instances where the group is not able to maintain social distancing indoors <ul style="list-style-type: none"> Parent's temperatures will be taken with infrared thermometers before entry to sessions, staff should be wearing appropriate PPE at point of scanning eg. face mask 		
Face to face group activities	<ul style="list-style-type: none"> Transmission of virus when delivering face to face/close proximity 		<ul style="list-style-type: none"> There is a limit on the numbers allowed in a children's play group which is 15 participants, excluding children under 5 - children under 5 and staff in the group who do not count towards the 15 person limit.. Although there should be a maximum of 15 parents/carers, due to risk assessments groups may be smaller. Support groups, such as for breastfeeding, postnatal, and baby and toddler groups, for the provision of support for parents, carers and their children, that are necessary to deliver in person, can continue to take place. This does not typically permit support groups focused on social or development activities, such as singalong or art classes. Social distancing is maintained between adults who do not live together and who are not in the same support bubble or childcare bubble. Everyone maintains good hand hygiene. Participants should clean/sanitise their hands as they arrive and as they leave. Adults wear face coverings only where social distancing between adults is not possible Staff should try to maintain distance from adults as much as possible from children, for instance avoid touching children unnecessarily.. 		

			<ul style="list-style-type: none"> • -Where permitted to be held indoors, the areas used are well ventilated with fresh air • Any rooms used by these groups are cleaned after each use, and use separate non-shared resources where possible. Resources should be cleaned between each 'bubble' use • Stick to invite/booked sessions for any indoor sessions when allowed, whilst drop-in approaches should be limited to outdoor activities where distancing is easier and there is less risk of mixing/mingling outside the gates (e.g. buggy walks, out and about sessions etc.); • singing – only 6 adults to sing inside and they have to be same adults each week so singing is safest outside 		
Support, home visits and outreach	Refer to FGCC risk assessment				
Family support and 1:1 meetings	Refer to FGCC risk assessment				
Management of symptoms/suspected case	<ul style="list-style-type: none"> • Staff entering the premises with the virus • Users entering the premises with the virus 		<ul style="list-style-type: none"> • Staff are encouraged to test twice weekly, tests are provided by the employer. They must report a positive test to a member of SLT the evening before they are due to enter the premises. • Employees temperatures are checked on arrival using body thermal scanner • Staff are actively encouraged to take up vaccination offer through NHS/Public health • On entry questions/declaration for users sent to them ahead of session • Record of visitors to be kept in line with Track and Trace requirements • If parents/children become unwell during the session they should be asked to wear their mask, to leave the site and seek guidance from GP/NHS. If there are any other users in the session they should be moved to an appropriate location so deep clean can take place where unwell person has had contact 		

			<ul style="list-style-type: none"> • Staff should socially distance themselves at all times however if interacting with unwell users they should wear PPE 		
Health/wellbeing of staff	<ul style="list-style-type: none"> • Consider staff mental health and the impact of Covid 		<ul style="list-style-type: none"> • FGCC Lead organises supervision for staff across the whole of FGCC • Covid Vaccination was offered to FGCC staff as a priority group (ie. before any staff in main school) • Signpost professional services to support range of mental health needs including Covid anxiety • Weekly updates are sent to all staff to keep them informed of any new information regarding health and safety. 		
Inadequate staffing to meet delivery needs of the centre	<ul style="list-style-type: none"> • Staff taking extended leave/annual leave (etc) leaving MCC short (as only have 2.6 staff) which impacts on appropriate standards of delivery and capacity of FGCC as a whole • Enquiries (eg. telephone calls) from the community/vulnerable families not being responded to when centre has no/limited staff on site 		<ul style="list-style-type: none"> • All staff to work on site, the risk assessment adequately mitigates risk for the small number of staff working on the Maryland CC site 		