

## PUPIL DISPLAYS SYMPTOMS ON SITE

Staff member, wearing PPE, takes the pupil to the isolation room and instructs the pupil to keep 2 metres away from anyone they pass and not to touch anything

Welfare team to triage the child's symptoms

If symptoms COVID confirmed, welfare team to inform SLT so they can call the parents/carers and arrange for the pupil to be collected. Support staff to bring child's belongings to the waiting/reception area

Welfare team ensure child continues to be isolated in isolation room with a mask on and window open. Staff still wearing PPE, then escorts the child (whilst distancing) to the waiting area by the office once the office staff confirm the child's parents have arrived and the area is clear of others.

Areas that the symptomatic individual has come into contact with (ie. isolation room, waiting area) will be deep cleaned, this includes leaving sprayed disinfectant products on the surface for 1 minute before wiping. Whichever class or group the child is part of, they will be moved into an alternative location whilst cleaning takes place in the room where they were learning. Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell.

Symptomatic pupil's family/staff member will be told by a member of SLT:

- To self-isolate for 10 days
- To take a coronavirus test (there are 10 home testing kits which should only be given out if doing so would increase the likelihood of them getting tested)
- That members of their household should self-isolate for 14 days
- To inform the school of the coronavirus test result as soon as possible

If test is **negative**.

The pupil/staff member can return to school if they feel well and no longer have symptoms, and members of their household can stop self-isolating.

If test is **positive**.

DfE (Department for Education), Newham public health team, NPW (Newham Partnership Working) will be contacted to carry out a rapid risk assessment. They will ensure that any pupils or staff who had close contact with the person when they were infectious are asked to self-isolate for 14 days since they were last in contact.

If pupils or staff who are asked to self-isolate develops symptoms, they should get tested and inform the school of the result as soon as possible. Even if the result is negative, they should remain isolated for the full 14 days. If there are 2 or more confirmed cases in 14 days, or an overall rise in sickness absence where coronavirus is suspected, the local health protection team will be contacted again to decide next steps.

## STAFF MEMBER DISPLAYS SYMPTOMS ON SITE

Staff member to inform SLT before leaving the school premises, avoiding contact with others and not touching anything

If teaching, staff member to wait until supervision has arrived for their class before leaving