

Maryland Primary School

Code of Conduct for Adults (parents/carers, visitors, community)

At Maryland School we aim to develop home-school partnership through an ethos of openness and harmony, where staff and parents/carers model socially acceptable behaviour for pupils. The Governors and staff of the school request that all adults, whilst on school premises, follow the Code of Conduct below.

When visiting the school you must:

1. Report to the school office in the first instance except when bringing children to or collecting children from school and refrain from using the internal spaces as a thoroughfare.
2. Adults who are in breach of this will be asked to leave the premises. Refrain from shouting or using foul or aggressive language at any time. Staff may respond to such behaviour by offering another opportunity to meet and then remove themselves from the situation. We expect adults to approach staff, including office staff, in a calm and polite manner.
3. Refrain from aggressive or threatening behaviour (verbal or physical abuse or behaviour that can be perceived as threatening, e.g. body gestures).
4. Adhere to the LA's and the school's Equal Opportunities Policy (which promotes good community relations).
5. Follow the correct procedure for complaints in all instances (as set out in the Parents' pack and on website). Do not confront pupils or parents if you have a cause for complaint, but report to a member of staff immediately.
6. Not communicate with pupils through the fence at any time. If you wish to speak to your child you must come into school.
7. Adults should refrain from 'telling off' other people's children or their parents/carers.
8. Control and supervise children who are in your company until the bell rings (adults will be held responsible for damage caused by their children).
9. Ensure that you and your children follow the rules of the school (e.g. "no hitting back" rule) and our behaviour policy. Parents' pack and website.
10. Never remove a child from the premises during the school day without the permission of the Head Teacher/Senior Teacher's/Office staff.
11. Follow the rule which states that dogs, other than guide dogs, are not permitted on school premises unless they are carried in a dog carrier. Go-karts, roller skates, roller blades, wheel trainers, skateboards and scooters are not allowed to be ridden on the school premises. Children who have passed their cycling proficiency test may cycle to school and keep their bikes in the bicycle shed. Parental permission must be given in writing. No other bike riding is allowed on school premises.
12. Not smoke on the premises or near the gates of the school.
13. Not spit on the school premises.
14. Not drop litter on the school premises or on the street surrounding the school.
15. Not engage classroom staff in conversation during lesson time (includes registration time from 8.55am), but ask for an appointment instead.

ADDITIONALLY:

16. Parents who have a complaint must follow the school's procedures. Fuelling complaints or campaigns against school or staff on social media is unacceptable and not in the interests of the children or the school community. Any adult (or child) found to have posted a libellous or defamatory comment will be expected to remove the comment/s immediately. In serious cases, the school will consider its legal options.
17. Parents are not permitted to park in the staff car park or on yellow lines outside the school.
18. Please keep your contact information up to date with the school office.

If adults break the above rules or deliberately oppose them then this may result in that person having restricted access to the school or a complete ban from the school.

Adults behaving aggressively may be handed a "yellow card" offering an appointment time and explaining that the staff member will not enter into an argument. Racist incidents are reported to the local authority whether they involve children or adults.

In extreme circumstances, the police will be called to evict an aggressive adult from the school.

The school hopes that parents and other adults visiting the premises will support staff in encouraging positive behaviour, politeness and manners in the children equipping them with good social skills for the future.